

KB3002: How to Link to an existing 'Standard' Catalog Library

This document outlines the process to link to an existing 'Standard' formatted MAAD2gO Catalog Library. It assumes the catalog to link to is an official MAAD2gO catalog library of 'standard' format, as delivered 'out-of-the-box' at initial installation.

1. Select the ADD New Catalog Library button from the Geo-Search tab.



- 2. From the Create New Catalog pullout interface displayed, enter the following; Ensure the Type of Catalog to create is MAAD2gO Native Format Catalog, then
 - i. Choose if the catalog is Local or Network
 - ii. Enter the Group catalog heading, followed by
 - iii. A description of the catalog.

		ADD NEW Catalog	×
Catalog - AD	D New		
1. Selec	1. Select Type of Catalog to Create?		
MAAD	02gO Native Format Catalog	🗸 Local	
2. Choose Group heading as seen within Catalog Search.			
TEST	Г	TEST	
3. Enter	a Brief Description (Name)) of the Catalog	
My Au	ıstralian Linked Catalog	↓	

3. Toggle the checkbox from NEW to LINK to existing catalog. Then select the file find button and browse and locate the catalog to link to.



4. If you wish to alter the editing and viewing permissions to the catalog, you can do it now, otherwise select the ADD New Catalog button at the top of the interface to add the catalog.



The linked catalog can now be discoverable in the Catalog Library Selection interface.



Last Updated : 25/05/2014 5:49 PM Document Name: KB3002 Link to an Existing MAAD2gO Catalog.docx MAAD2GO is a © product of MAAD Solutions Pty Ltd